

Shaw-cum-Donnington Parish Council

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Minutes of the meeting of the Parish Council held at the Village Hall, Love Lane, Donnington on Wednesday 21st December 2016 at 7.30pm.

Present

Bill Graham (Chairman), Chris Byng (CB), Elizabeth Nonweiler (EN), Julia Owen (JO) and Dawne Stephens (DS).

In attendance: John Austin (Clerk)

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Apologies

Apologies were received from Mary Carter, Chris Fenwick, Tony Harris and Vicky Schollar

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Declarations of Interest

There were no declarations of interest

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Minutes

The minutes of the meeting held on 16th November 2016 were approved and signed as a true record.

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Matters arising

1. 3689. Marcus Franks and Andy Day (WBC Lead Officer for devolution) will come to the January meeting to talk about devolution.
2. 3691. Minutes of the Newbury Town Plan Steering Group's first meeting had now been received and distributed. The next meeting of the Group was to be on 11th January 2017.

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Correspondence

1. Diary date: District Parish conference would be held in March but there was some confusion over the actual date.
2. Veolia had imposed a price increase for bin emptying from £12.15 to £12.37 per pick-up.
3. An e-mail from WBC detailing changes to the speed limit review process. Main changes were that reviews will only now be undertaken once per year and review requests will only be accepted from Parish/Town Councils or Members.
4. An e-mail from WBC detailing a BT consultation on public payphone removal.
5. A course for defibrillator training was oversubscribed but two more will be held before the end of March. Chairman and JO would like to attend.
6. A consultation period for proposed modifications by the Planning Inspector to the HSA DPD will run from 12/12/16 – 30/01/17

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Finance

1. The following payments were agreed:

Michael Gurr	Litter picking December 2016	62.40
John Austin	Salary & expenses November 2016	569.91
James Snelling	Groundsman's pay November 2016	66.00
Dawne Stephens	Travel expenses	13.50
J P Shears	Recreation Ground entrance upgrade	1,155.00
Berkshire Training CIC	Councillor Training Nov 2016	144.00
SLCC	Subscription 2017	108.00
HMRC	PAYE on Clerk's salary	135.92
Veolia	Bin emptying November 2016	<u>29.16</u>
		<u>£2,283.89</u>

2. Draft Budget 2017/18.
The draft budget had been pre-circulated and was presented to the meeting by the Clerk. It was discussed at length and a few minor amendments made.
3. It was agreed the Groundsman's pay rate be increased to £12/hour w.e.f. 01/04/2017

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District Councillor's comments

There were no District Councillors comments

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Planning

1. Applications
16/2911/HOUSE Highwood Farmhouse, Long Lane.
 Alterations & side extensions.
 Council decision: No Objection
16/03075/HOUSE 4 Stable Court, Love Lane.
 S73 application to remove conditions for tree protection
 Council decision: No Objection
16/03158/HOUSE 40 Regnum Drive, Shaw. (out of parish)
 Two storey side extension
 Council decision: No Objection
2. WBC Decisions
16/01932/FUL Vodafone Group Vodafone House The Connection RG14 2FN
 Remove 2no. 350 x 1500mm panes of glass and insert 2 louvres, finished to match window
 Approved
16/02867/HOUSE Berry Cottage Long Lane Shaw RG14 2TA
 Drop kerb
 Withdrawn
16/02745/LBC2 Donnington Grove Country Club Donnington RG14 2LA
 15m x 6m white upvc glazed conservatory on 600mm high dwarf wall, brickwork to match that of existing building, to bar area within courtyard of existing building.. Remove 3no. sections of full height glazing / doors and insert a glazed hatch, 2no. sliding folding doors and an automatic revolving door with side pass door. Two existing doors infilled with fixed glazing to match existing.
 Refused
16/02537/LBC2 Millers House Church Road Shaw RG14 2DL
 Removal of chimney and chimney stack on apex of roof at west end of the property.
 Withdrawn
16/02823/HOUSE 8 Lampacres Shaw RG14 2EH
 Rear single storey extension.
 Approved
16/02733/HOUSE Luccombe Love Lane Shaw RG14 2DY
 Two storey side extension for enlarged kitchen dining area new study and bedroom and ensuite with internal alterations and demolition of existing garage.
 Approved
3. North Newbury Development Appeal commencing on 10th January 2017
 The Chairman, JO and DS will attend on the first day. It was decided to delegate decisions on how to proceed to those Councillors attending prior to the next Council meeting on 18th January.

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Website

A report was received from Webmaster Tony Harris (TH). An upgrade with our hosting company costing £1.21 per month will give better speed and security. This was agreed. It was also agreed that a press statement covering the website and Facebook group should be released. Wording to be prepared by TH and approved at the next meeting.

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Churchyard paths

The e-mail to WBC, agreed at the November meeting, had been successful in that WBC had now agreed to finance the difference in cost between their preferred surface and black tarmac.

The Clerk was asked to reply to WBC's request for a suggested repayment period asking that the cost be spread over 10 years.

- 3707 **E-mail Decision making**
It was agreed that decisions should not be made by e-mail exchange unless in an emergency. All decisions should be made at Council meetings and recorded in the minutes.
- 3708 **Library Consultation/Review**
The proposal by WBC for a contribution from parishes towards library services (ScD proposed contribution £1,665) was generally felt to be a good idea. A decision would be taken at the January meeting.
- 3709 **Review of Councillors' Code of Conduct**
The pre-circulated revised Code of Conduct was agreed and adopted.
- 3692 **Amenities**
The wording for the new Recreation Ground welcome signs was agreed. A bid for a Members' Community Grant was being made the results of which would not be known until probably February 2017. EN will write to the sign company explaining that we will definitely go ahead but need to await funding decisions.
- 3693 **Footpaths**
There were no formal reports. Photographs were requested for inclusion on the website.
- 3694 **Highways**
All streetlights now appear to be working satisfactorily.
- 3695 **Members Reports and Questions**
 1. The Vodafone travel plan is still in operation and is being enforced by the Company.
 2. The last Village Hall meeting expressed concerns over parking issues and third party dumping of rubbish in their bins.
- 3696 There being no other business the meeting closed at 9.07 pm.