

Shaw-cum-Donnington Parish Council

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Minutes of the meeting of the Parish Council held at the Village Hall, Love Lane, Donnington on Wednesday 15th June 2016 at 7.30pm

Present

Bill Graham (Chairman), Chris Byng (CB), Mary Carter (MC), Chris Fenwick (CF), Elizabeth Nonweiler (EN), Vicky Schollar (VS) and Dawne Stephens (DS).

In attendance Paul Bryant (WBC Councillor) (PB) and John Austin (Clerk)

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Apologies

Apologies were received from Tony Harris (TH) and Julia Owen.

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Declarations of Interest

There were no declarations of interest

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Minutes

The minutes of the meeting held on 18th May 2016 were approved and signed as a true record.

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Matters arising

There were no matters arising

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Correspondence

1. An e-mail from Lynda Tull, NAG Chairman, praising the excellent state of Donnington Recreation Ground and the good job both the Groundsman and the Litter Picker were doing.
2. An e-mail from WBC confirming their withdrawal from maintenance of salt bins in parishes. One bin in Shaw-cum-Donnington is shown as belonging to WBC. The Clerk would write concerning this as the Council would like to keep and maintain all bins in the parish.
3. EN had written to WBC reference the dangerous state of the footbridge over the B4494 which forms part of footpath 5/1. WBC had replied that as it was a private bridge they had passed the enquiry to the landowner.
4. An invite to the AGM of Citizens Advice West Berkshire which will take place on 05/07/16 at Broadway House, Newbury at 2.30pm.

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Finance

1. The following payments were agreed:

Michael Gurr	Litter picking June 2016	62.40
John Austin	Salary & expenses May 2016	582.08
James Snelling	Groundsman's pay & Petrol May 2016	208.98
Bill Graham	Repairs, PA costs, pavilion chairs	1,069.45
Auditing Solutions Ltd	Internal Audit 2016	378.00
HMRC	PAYE on Clerk's salary	135.92
Veolia	Bin emptying March 2016	29.16
		<u>£2,465.99</u>

2. The Accounting statements and the Annual governance statement for 2015/16 contained in the Annual Return for the year to 31st March 2016 were unanimously approved.

- 3618 **District Councillor's comments**
- WBC have invited the Boundary Commission to look at the wards within the West Berks area as a re-balance is required with all the new developments taking place. The number of members per ward would also be considered. WBC will put forward proposals after the Boundary Commission report.
 - The 'Children in Care' procedures have been changed to try to save money and improve the service. The aim is to make assessments within 2 weeks rather than up to a year under the old system. Initially it seems to be working well.
 - Greenham Common Trust is going national with their Find-me-a-grant scheme with a £½ million input. Greenham Common is now completely full and new buildings are being planned.
- 3619 **Planning**
1. **Applications**
16/1088/HOUSE 43 Kingsley Close, Shaw
 2 Storey side extension
 Council decision: No objections
 2. **WBC Decisions**
16/00640/HOUSE 3 Love Lane, Donnington
 Loft conversion & extensions
 Granted
16/00894/HOUSE Baytree Cottage, Oxford Road, Donnington
 Accommodation over existing garage
 Granted
 3. **Appeal**
15/03450/FULD Westwick, Long Lane, Shaw
 Erection of 2 detached houses
 Appeal against WBC planning refusal
- 3620 **Website**
1. A comprehensive report from TH on the development of the website had been pre-circulated. It was agreed that TH be authorised to spend £500 with an external company on transferring the existing website to Wordpress which would allow him to concentrate on further website development.
 2. A suggestion was made that some Councillors may like to take responsibility for the upkeep of certain sections of the website. The Chairman, VS and EN agreed to participate initially.
 3. The Clerk was authorised to begin inputting onto the website the various items of information required by the ICO and the Localism Act.
- 3621 **Churchyard paths**
- WBC is still awaiting a price for tarmac with a topcoat of chippings. This now seems to be the preferred option although it was felt there was still some resistance to it in WBC. PB is pressing hard to get something done.
- 3622 **WBC Members' Community Grant bid**
- MC had drafted the form. A few alterations were agreed to the wording. The Clerk would finalise the form and send to PB for discussion with WBC Officers.
- 3623 **Relief in Need Charity Trustees**
- It was agreed that Sylvia Knight be re-nominated as one of the Parish Council Trustees. It was further agreed that CB be nominated as the second Parish Council Trustee.
- 3624 **Amenities**
- It was agreed that the availability of Donnington Recreation Ground for hire should not be advertised nor any mention made on the website other than the requirements to disclose what the Council does under the Localism Act.
- It was agreed the Clerk would continue to administer the bookings for the Ground for the time being.

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Footpaths

1. A report of fly-tipping around the area of the Owen Road Garages would be reported to Sovereign Housing by MC.
2. DS would report a broken bridge on one of the footpaths to the landowner, Donnington Grove Golf Club.

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Highways

Several fence panels on the Oxford Road boundary had been demolished reportedly by an unidentified silver car. The Council were not insured for damage to this fence. CB will obtain a quote for repair, DS will obtain a second quote. Once quotes are received they can be circulated for authorisation.

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Members Reports and Questions

1. Snelsmore Common. A one month trial with a catering van was planned. Some styles on the common were to be replaced with gates.
2. It was noted that WBC have an interactive map for reporting items which need attention.
3. The stinging nettles adjacent to the Shaw Hill footpath had been trimmed. WBC would trim the hedge between Love Lane and Lampacres after the end of the bird nesting season.

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There being no other business the meeting closed at 9.30 pm.