

Shaw-cum-Donnington Parish Council

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Minutes of the meeting of the Parish Council held at the Village Hall, Love Lane, Donnington on Wednesday 21st September 2016 at 7.30pm.

Present

Bill Graham (Chairman), Mary Carter (MC), Chris Fenwick (CF), Tony Harris (TH), Elizabeth Nonweiler (EN), Julia Owen (JO), Dawne Stephens (DS). and Vicky Schollar (VS)

In attendance: John Austin (Clerk), 2 parishioners, Lynda Tull (NAG Chair)

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Apologies

Apologies were received from Chris Byng and Paul Bryant (PB)

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Declarations of Interest

There were no declarations of interest

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Minutes

The minutes of the meeting held on 20th July 2016 were approved and signed as a true record.

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Matters arising

1. 3632/3. The fly tipping at Owen Road does not seem to be improving. MC has contacted Sovereign but the electronic complaints procedure seems to elicit little response. Lynda Tull, in her capacity as Chair of NAG, offered her help which was gratefully received.
2. 3632/4. The Clerk has written to the Manager at Donnington Grove concerning the dangerous state of this wooden footbridge.
3. 3633/10. The Oxford Road fence has now been repaired.

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Amenities (1)

At the request of Lynda Tull the meeting agreed to move the discussion of the request to alter the Oxford Road entrance to Donnington Recreation Ground up the agenda. The Chairman explained that despite a meeting with the landlord of the Castle no official permission to alter the overflow car park fence had been received from the owner of the land (presumably the brewery). The Chairman explained that the Council could not progress the matter until such permission had been received.

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Correspondence

1. Diary dates.
 - a. BALC New Councillor Training. Tuesday, 22 November at Calcot Centre, 6pm – 9.30pm. CF, TH & DS to attend. Clerk will book.
 - b. District Parish Conference. Tuesday 11 October at WBC Offices 6pm – 8pm. CF, TH EN & DS will attend.
 - c. Greenham Common Trust Pitch to the Panel. Wednesday 9 November at Corn Exchange 6.30pm. Free tickets available.
2. An e-mail from Volker Highways offering to replace a concrete street light column in Love Lane that they had damaged whilst mistakenly converting it to an LED. It was not entirely clear which column this was but the Clerk had accepted the offer.
3. The January 2016 Members' Community bid grant of £2,170 for the pavilion roof had now been received.
4. An e-mail from PB confirming that WBC would trim the overgrowth around the street lights on Shaw Hill.

- An e-mail from Jack Harkness of Newbury Ladies FC confirming that the new aluminium goal posts had been ordered. He asked permission to hang the crossbars on the back of the pavilion wall. Amenities AG will investigate and also look at the installation of the new goal post sockets. Permission was also sought for the use of the Recreation Ground for training for a few weeks on Thursday evenings and also next summer from 1st July. As long as the summer training did not interfere with the use of the Ground by Donnington CC permission was granted for both.

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Finance

- The following payments were agreed:

August 2016

Michael Gurr	Litter picking August 2016	62.40
Southern Electric	Pavilion May – Aug 2016	77.01
Philip Burgess	Fence repairs – Oxford Road	796.50
HMRC	PAYE on Clerk's salary	135.92
Veolia	Bin emptying June 2016	<u>29.16</u>
		<u>£1,100.99</u>

September 2016

Michael Gurr	Litter picking September 2016	62.40
John Austin	Salary & expenses Jul & Aug 2016	1,190.39
James Snelling	Groundsman's pay & Petrol July & Aug16	220.38
SSE Contracting	Street Light maintenance Sept quarter	598.42
Mazars	External Audit 2016	240.00
Chris Fenwick	Planning Officer's Allce Apr to Sept 2016	40.00
Came & Co	Insurance 2016/17	1,410.44
HMRC	PAYE on Clerk's salary	135.92
Veolia	Bin emptying June 2016	<u>29.16</u>
		<u>£3,927.11</u>

Thames Water	Pavilion Apr to Jul	11.43
	Credit on account	<u>£2.20</u>

- It was agreed that the Council's insurance should continue with Came & Co, through Hiscox Insurance, with a 3 year long term agreement.
- The recommendations of the pre-circulated Internal Audit Report for 2015/16 were noted and accepted. The Clerk would obtain a suitably designed certification stamp.
- The budget for 2017/18, particularly in respect of reserves and the financing of churchyard maintenance, was discussed at length. It was unclear whether the Council had the powers to contribute to the financing of churchyard maintenance and the Clerk was seeking guidance from NALC via BALC. An answer was not expected until October so no firm budget conclusions could be reached until that time.

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District Councillor's comments

Via e-mail:

- Quotes for church paths have been received but WBC Officer is on holiday.
- The site allocation DPD inspector's report is expected in December. There are unknown changes which will go out for consultation in January 2017.
- The roll forward of the local plan has started which will run from 2013 to 2036. This will mainly be updating the current plans on housing, minerals and everything. The adoption of the plan is expected 2019. A call for sites will go out probably in October 2016. Undoubtedly North Newbury will be put forward.
- Planning has yet to determine whether the wooden shed at Castle School requires planning permission.
- The Appeal for North Newbury appears to have been delayed until January 2017.

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Planning

1. Applications

- 1.16/01610/FULD Westwick, Long Lane RG14 2TH
Demolish existing dwelling & replace
Council decision: No objections

2. 16/01625/HOUSE 66 Dene Way RG14 2JW
2 storey side extension + wheelchair access
Council decision: No objections
 3. 16/01932/FUL Vodafone House RG14 2FN
Alterations to Bell House
Council decision: No objections
 4. 16/02009/FULD Pear Tree Lane, Newbury
3 self-build dwellings - adjacent parish (AP))
Council decision: No objections
 5. 16/02029/HOUSE The White House, Curridge RG18 9ED
2 extensions (AP)
Council decision: No objections
 6. 16/02077/HOUSE Donnington Holt RG14 3BA
Construction of garden room etc.
Council decision: No objections
 7. 16/02198/HOUSE 37 Regnum Drive, RG14 2HT
Kitchen extn + garage & store (AP)
Council decision: No objections
 8. 16/01874/HOUSE 3 Love Lane RG14 2JH
Construction of brick porch
Two more sets of drawings had been received since the original application which altered the internal layout of the building. It was agreed an objection now be made to the new plans (EN to draft) and PB be asked to call the application in to the full WBC Western Area Planning Committee. The date for objections had been put back to 28/09/2016.
2. WBC Decisions
No reports of decisions were presented to the meeting.

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Website

TH presented a look at the new website design to the meeting together with an example of the Facebook (closed group) page. When live the website would have auto links to both Facebook and Twitter. The new website should go live within the next 2 to 3 weeks. It was agreed that:

- All content on the current website prior to 2015 should be eliminated other than legal/statutory content such as minutes, annual returns etc.
- The old website should be archived and retained.
- Facebook group should cease to be a closed group as the new website goes live.

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Churchyard paths

As noted in District Councillor's comments prices for the work are still awaited.

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Amenities (2)

1. The eastern side of the old wooden pavilion is in urgent need of repair. The Amenities AG would investigate and report back.
2. Nothing has been done to the footpath bridge over the B4494. EN will follow up.
3. Trees were being bulldozed in the field north of the Recreation Ground and west of Copperstones. This would be monitored.
4. EN proposed that new, more user-friendly signs be designed and purchased for the two entrances to the Recreation Ground to replace the current prohibition signs. EN was asked to investigate and bring proposals back to the next meeting.

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Footpaths

There were no footpath reports.

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Highways

There were no highways reports.

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Members Reports and Questions

The Chairman would bring hard hats and hi-viz jackets for new Councillors to the next meeting.

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There being no other business the meeting closed at 9.40 pm.