

Shaw-cum-Donnington Parish Council

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Minutes of the annual meeting of the Parish Council held at the Village Hall, Love Lane, Donnington on Wednesday 17th May 2017 at 7.30pm.

Present

Bill Graham (Chairman), Mary Carter (MC), Sean Doherty (SD), Chris Fenwick (CF), Tony Harris (TH) and Elizabeth Nonweiler (EN).

In attendance: John Austin (Clerk). 5 Parishioners

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Resignation

The Chairman announced that Vicky Schollar had resigned from the Council on 8th May 2017. He thanked her for her loyal contribution to the Council, having served for 12 years, and especially for the hard work she had put in in leading the formulation of the Parish Plan. These thanks were fully endorsed by the meeting.

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Apologies

Apologies were received from Paul Bryant

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Election of Chairman

Bill Graham was unanimously elected as Chairman

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Election of Vice-Chairman

Tony Harris was unanimously elected as Vice-Chairman

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Declarations of Interest

There were no declarations of interest.

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Appointment of Officers and Positions on External Bodies

The following were unanimously appointed:

- | | |
|-------------------------------------------------------------------------|--------------------------------------------|
| a. Amenities Officer – Bill Graham | b. Footpath Officer – Elizabeth Nonweiler |
| c. Planning Officer – Chris Fenwick | d. Webmaster – Tony Harris |
| e. Postmaster – Sean Doherty | f. Snelsmore Common Rep. – Sean Doherty |
| g. Village Hall Trustee – Mary Carter | h. NAG Rep – Chris Fenwick |
| i. Churchyard Officer – Chris Fenwick | j. Recreation Ground Officer – Bill Graham |
| k. Newbury Town Plan Rep – Elizabeth Nonweiler/Bill Graham/Sean Doherty | |

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Appointment of Advisory Groups

The following advisory groups were unanimously appointed:

Planning:

Chris Fenwick, Bill Graham and Elizabeth Nonweiler (Mary Carter stand-in)

Amenities:

Bill Graham, Mary Carter and Sean Doherty

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Minutes

The minutes of the meeting held on 19th April 2017 were approved and signed as a true record.

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Matters arising

3761. The re-laying of the Churchyard paths will commence on 5th June. A project meeting would be arranged prior to the start. It had been agreed by WBC that the cost will be defrayed over 10 years.

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Highways

It was agreed this item be moved up the agenda.

1. Four parishioners from Kingsley Close had attended the meeting to express their concerns over parking in the Close to within 4/5 metres of the junction with Love Lane. It was felt these cars, up to 6 at a time, were creating a safety hazard which could lead to a collision. The cars did not belong to residents of Kingsley Close. The residents felt that double yellow lines around the junction from Love Lane to the level of the post-box would make it clearer and safer. The Chairman asked the residents to prepare a paper for the Council together with photographic evidence so that it could, if so agreed, be passed on to West Berks Council whose responsibility it would be to consider the installation of any parking restrictions. CF agreed to raise the matter with NAG
2. MC felt that a review of all parish roads in respect of speeding and road use, possibly using data from SID's, would be useful. The Chairman asked MC to write and circulate a paper of her proposals for consideration at a future meeting.

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Correspondence

1. An e-mail from WBC notifying the Council of a CIL settlement of £1,569.83 from planning application 15/01840/HOUSE.
2. An e-mail from Janet Wood detailing an altercation she had with some school governors concerning parking in the Village Hall car park which had upset her considerably. The Chairman told the meeting he was working behind the scenes to resolve such issues in an amicable manner.
3. West Berks Council has changed its main telephone number to 01635 551111.
4. A letter from the Rosemary Appeal seeking donations. The Council would not be making a donation but individual councillors were asked to consider doing so.
5. A note from CCB seeking volunteers to join their Board of Trustees.
6. It had come to the notice of the Chairman and Clerk that a complaint had been lodged with WBC's Monitoring Officer against a recent ex-member of the parish council. Both had been in touch with the ex-member and had been made aware of the nature of the complaint. It was felt there was little basis for the complaint which also contained criticism of the parish council and its impartiality. The Chairman had written to the Monitoring Officer in support of the ex-member and also asked her to find that the criticisms made of the parish council were unfounded.

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Finance

1. The following payments were agreed:

Michael Gurr	Litter picking May 2017	62.40
John Austin	Salary & expenses April 2017	690.80
James Snelling	Groundsman's pay & expenses April 2017	203.58
Newbury Weekly News	Parish Assembly Advert	70.13
Bill Graham	P.A. refreshments/Rec signs erection	118.68
Signs of Cheshire	Balance of Recreation Ground signs	675.00
CCB	Membership 2017/18	30.00
HMRC	PAYE/NIC on Clerk's salary	167.43
Veolia	Bin emptying April 2017	29.69
		<u>£2,047.71</u>

2. The Clerk presented and explained the pre-circulated draft accounts for 2016/17. The Reserves allocation was unanimously agreed.
3. As only 2 Councillors were now authorised on the bank mandate the Clerk asked if all other Councillors were prepared to be included on the mandate. TH, EN, SD all agreed.

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Suspension of Standing Order items 5.j.ix – xix

The suspension of the above Standing Order items was unanimously agreed.

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District Councillor's comments

.There were no District Councillors comments.

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Planning

1. Applications
17/00835/HOUSE 7 Love Lane, Donnington RG14 2JH
First floor extensions and replacement garage
Council decision: No objections
17/00939/FUL The Barn, Highwood Farm, Long Lane, Shaw RG14 2TB
Erection of car port and change of use from orchard to garden
Council decision: Objection to change of use
2. WBC Decisions
17/00583/HOUSE 2 The Chase, Donnington RG14 3AQ
Side & rear extensions
Granted
Two site visits had taken place by WBC Planning committee.
17/00420/FUL Fox & Hounds Donnington – not attended by parish council
17/00360/HOUSE 3, Love Lane, Donnington – attended by EN

3806

Parish Assembly Review

It was agreed that the Parish Assembly requires direct advertising to ensure maximum turnout of parishioners. It was felt that the printing and distribution of letters to each household was probably the most effective way of advertising the assembly although the use of e-mail was discussed. With the successful appeal for the North Newbury development the CIL accruing to the parish council needs to be discussed and a strategy formulated for which that money can be used. Firm ideas will be required in order to make best use of the funds.

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Website

A 'Have Your Say' section has been added to the website. Three external bodies have now been given access to post their events on the site, the latest being St. Mary's Church.

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Amenities

A pre-circulated letter to Trinity School concerning the results of the litter picking day was approved and agreed to be sent.

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Footpaths

There were no formal reports.

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Members Reports and Questions

1. Andrew Sharp, who spoke at the Parish Assembly about the Great Get Together/Big Lunch would like to come to a parish council meeting to talk about Berkshire Healthwatch.
2. It was agreed that the Big Lunch scheduled for June 18th at the pavilion will remain non-alcohol. EN will put notices on the new Recreation Ground notice boards.
3. It was noted that WBC will no longer supply sandbags and that the onus is now on individual households to protect themselves against flooding. It was agreed that an item on how best to communicate this to parishioners be put on the next agenda.

There being no other business the meeting closed at 9.44 pm.