

# Shaw-cum-Donnington Parish Council

[www.shawcumdonnington.org.uk](http://www.shawcumdonnington.org.uk)

Minutes of the meeting of the Parish Council held at the Village Hall, Love Lane, Donnington on Wednesday, 21<sup>st</sup> November 2018 at 7.30pm.

## **Present**

Bill Graham (Chairman), Mary Carter (MC), Chris Fenwick (CF), Tony Harris (TH), Elizabeth Nonweiler (EN), Glyn Thomas (GT) and Colin Yates (CY).

In attendance: John Austin (Clerk) and 2 members of the public

**Note:** P = proposed, S = seconded

## 4072 **Apologies**

Apologies were received from Sean Doherty (SD) and Paul Bryant (PB) (WBC Councillor)

## 4073 **Declarations of Interest**

There were no declarations of interest

## 4074 **Minutes**

The minutes of the meeting held on 17<sup>th</sup> October 2018 were approved unanimously (P – GT, S – CY) and signed as a true record.

## 4075 **Matters arising**

1. 4058/2. GT had contacted WBC concerning cleaning of dog waste bins. Paul Hendry had replied saying he had asked contractors to comment and it would be followed up. Nothing further had been heard.
2. 4067. A Litter Picker, Philip Tudor, a local resident, had been appointed on a three month trial basis. Present pay of the National Minimum wage will be increased to the real Living wage after satisfactory completion of the trial period. Unanimously agreed (P – TH, S – MC)
3. 4068/1. A couple of drill holes had been made in the pavilion door around the lock area. The Chairman had repaired the largest hole.
4. 4068/2. The Clerk passed round a draft for a car park notice warning that the gate may be locked at any time. This was thought to be a satisfactory warning.

## 4076 **Correspondence**

1. A further £1,905.47 had been received from WBC for CIL reference Westwick, Long Lane. This took the total of CIL monies held to £5,380.77.
2. An e-mail announcing the launch in February 2019 of a West Berkshire Lottery. Tickets will be £1 each with .60p going to charities, voluntary organisations and good causes across West Berkshire. There will be a weekly jackpot of £25,000 plus other prizes of cash and free tickets.
3. The Community Council for Berkshire (CCB) is changing its name to Connecting Communities in Berkshire.
4. The West Berkshire Local Plan Review to 2036 Consultation will run from 09/11/2018 – 21/12/2018. The Parish Council's response will be formulated at the next meeting.
5. The Clerk had been having a great deal of correspondence trying to get the street light in Owen Road re-connected.
6. WBC is consulting on its budget proposals until 23<sup>rd</sup> December. The Parish Council would not be commenting.
7. Further advice had been received from NALC concerning the contributions to library services to WBC. The main conclusion was that, although it was legitimate to use S.137 to make the contributions, the main use of S.137 should be for funding non-regular, one-off or discretionary costs.
8. The BALC subscription had been increased in 2019/20 from 21.11p per elector to 21.8p per elector.
9. It had been confirmed by WBC (CIL department) that CIL payments to Parish Councils were limited to a maximum of £100 per dwelling per annum.

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**Finance**

1. The following payments were agreed unanimously including S137 donation approval:

Signs of Cheshire	Deposit on Owen Road Field sign	360.00
Philip Tudor	Litter picking November 2018	67.86
John Austin	Salary & expenses October 2018	683.07
James Snelling	Groundsman's duties. October 2018	104.00
ScD Village Hall	Hall hire Nov 18 – Oct 19	322.20
Complete Weed Control	Weed killing/fertilising Recreation Grounds	724.80
Southern Electric	Pavilion Aug – Nov 2018	12.78
Came & Co	Mower Insurance	112.00
Bill Graham	WW1 commemoration beacon costs	64.24
Royal British Legion	Poppy wreath s137 donation	50.00
HMRC	PAYE/NIC on Clerk's salary	174.88
Veolia	Bin emptying October 2018	31.63
		<u>£2,707.46</u>

P- MC, S – CF

*Authorisation: Chairman/EN*

2. Budget 2019/20. Councillors were asked to let the Clerk know within the next 2 weeks of anything they wished to be included in the budget for consideration. The Chairman asked for a figure of £5,000 to be included for Parish Plan costs.

4078

**District Councillor's comments.**

- The Local Plan Review to 2036 consultation is in progress and will end 21/12/18. This is the policies for the plan and not the site allocations. The site allocation will now go to consultation after the local elections. The consultation is on the Council's web site.
- The budget proposals are out for consultation until 23/12/18. It is noteworthy that in 2014/15 44% of expenditure was on social care (mainly the elderly). This year it is 53%. No doubt as the proportion of the elderly rises this percentage will rise. The document is a long way from being finalised as further savings need to be made and this consultation is to help that process.
- The Council has an initiative to coordinate the work to help the homeless called "Making every adult matter". It involves information sharing between 19 organisations. Currently the organisations tend to work alone or in small groups.
- The Council is willing to collect redundant Green Bins free. You can hang onto your bin if you like. It was hoped that the take up for the green bin collection would be about 24,000. It is now 26,500.

4079

**Planning**

The Chairman explained that, following the resignation of CF as Planning Officer, the PAG would now consist of himself, EN, MC and CY. EN and MC will split the duties of Planning Officer between them, EN taking the up-front role and MC will deal with background administration.

1. Applications

18/02769/CERTP Honeybottom House, RG20 8AL

Private bridge crossing Winterbourne stream – Certificate of lawfulness.

Council decision: No objections (P – CY, S- TH)

18/02943/TELE56 Telecoms mast 9, The Connection, Newbury

Proposed base station installation

Council decision: No objections (P – TH, S- GT)

18/02955/HOUSE & 18/02956/LBC2 Donnington Dene, Oxford Road RG14 3AA

Various internal & external alterations

Council decision: No objections (P – Chairman, S- CY)

2. WBC Decisions

18/02486/HOUSE Crestholme, Well Meadow, Shaw RG14 2DS

Single storey side extension

Granted

4080

**Revised Parish Plan**

In his absence SD had pre-circulated his ideas for the inaugural meeting of the Parish Plan (PP) working group together with a draft timetable of how the PP would be achieved.

Initial members of the PP Working Group (PPWG) were agreed as SD (Chair), MC, PB, Chairman, GT and David Willetts. Other members will be sought.

It was felt that the PP should have concrete proposals as well as visions for the future. These aspirations would not necessarily have to be within the control of the Parish Council. It was important that the community know how they would like to use Shaw House and Donnington Castle

and this should be part of the plan.

The inaugural meeting should perhaps consider paid secretarial help for the PPWG.

SD's timescale for the PP was unanimously approved (P – MC, S – GT)

4081 **Parish Newsletter**

The pre-circulated draft was unanimously approved (P- CF, S – GT)

Distribution by Councillors would be agreed after the end of the meeting.

4082 **Mini Book Hub**

There was no further progress.

4083 **Report on Donnington Castle WW1 beacon commemoration event 11<sup>th</sup> November 2018**

Most opinion of the event was very favourable. Congratulations were extended to GT for his excellent organisation and advertising.

4084 **Amenities**

The triple gang mower was on its way out and was not mowing the Recreation Ground satisfactorily. The Chairman had sourced a good low-usage second-hand mower from ETC Grass Machinery of Tarporley, Cheshire and had obtained a quote for £8,250 + VAT. It was unanimously agreed to purchase this (P – TH, S- MC).

It was also unanimously agreed to purchase a second-hand container to house the mower and other equipment for a maximum of £1,600. (P – GT, S – CY)

Costs would be taken from the Mower Reserve.

4085 **Footpaths**

There were no official reports.

4086 **Highways**

EN will write to WBC to ask them to move the 'right of way' sign at the first Love Lane chicane as it was felt not to give drivers enough warning of the priorities at the chicane.

4087 **Members Reports and Questions**

1. The Public Sector Website Accessibility Regulations will come into force for existing websites next year. Our present system has the capability to deal with this. TH will monitor and see if anything further needs to be done.
2. There are grants available to investigate the viability of solar panels for parish councils which would give a £1,000 for investigation. AH is following up.
3. The website has had 18,000 views this year and 8,500 visitors. AH feels that with these numbers security needs to be increased and the IT/Website budget needs to reflect this.
4. EN had visited a village in Oxfordshire which had a 'Talking Shop' consisting of a café, a shop and a book hub all connected to the Village Hall and run by a mixture of paid staff and volunteers. She felt this may be something that could be considered via the Parish Plan/CIL monies. She was asked to e-mail further details to Councillors.
5. MC agreed to attend the SSD Community Forum on the 22<sup>nd</sup> November on behalf of the Council.

There being no other business the meeting closed at 09.45 pm.