

Shaw-cum-Donnington Parish Council

www.shawcumdonnington.org.uk

Minutes of a meeting of the Parish Council held at the Village Hall, Love Lane, Donnington on Wednesday 21st February 2018 at 7.30pm.

Present

Bill Graham (BG), Mary Carter (MC), Sean Doherty (SD), Chris Fenwick (CF), Glyn Thomas (GT) and Colin Yates (CY).

In attendance: John Austin (Clerk)

Note: P = proposed, S = seconded

3930 **Apologies**

Apologies were received from Tony Harris (TH), Elizabeth Nonweiler (EN) and Paul Bryant (PB).

3931 **Declarations of Interest**

There were no declarations of interest

3932 **Minutes**

The minutes of the meeting held on 17th January 2018 were approved unanimously (P – SD, S – GT) and signed as a true record.

3933 **Matters arising**

3916/2. The new dog waste bin for the NW corner of the Vodafone footpath had been ordered. Linda Tull of the Speen, Shaw & Donnington Community Forum will clear with Vodafone if necessary.

3917/1. The Clerk had written concerning the offer of volunteers from the TVCR Co. No response had yet been received.

3934 **Correspondence**

1. A gatepost in the fence around Donnington Castle had been replaced by English Heritage following ae-mail from a parishioner.
2. A request from Berkshire Vision for a donation. It was suggested that the Clerk write back and put them in touch with the Relief in Need Charity.
3. A note from the Local Council Advisory Service advising that the Information Commissioner was now of the view that the Data Protection Officer under the new GDPR regulations could be a member of staff.
4. A note from WBC who are running a free workshop for business on GDPR on 22nd March. It was not felt this would be particularly helpful to the parish council.
5. An e-mail from Cheryl Evans, Senior Road Safety Officer at WBC, asking parish councils not to purchase waste bin speed restriction stickers until after the results of the trial WBC were running in three parishes were known and evaluated.
6. An update e-mail from the agents for the owners/developers of the land west of the Wantage Road. Surveys were still being conducted by consultants.
7. An e-mail from Newbury Town Council advising of the Newbury Town Plan public consultation running until 18th March.
8. An e-mail from WBC advising of the West Berkshire Local Plan Review to 2036 Scoping Report and the Sustainability Appraisal Scoping Report. Feedback is invited from 05/02/2018 – 26/03/2018. The Chairman will draft a response and circulate to Councillors for approval.
9. A notification of a training session by WBC Planning Service on working with planning documents electronically taking place on 12 March 2018 6.30pm at the Council Offices, Market Street. CF and CY, who agreed to join the PAG, would attend.
10. An e-mail from PB that the next round of Members' Community Bids will take place in May with an application deadline of 30th April.
11. The agenda for the District/Parish Conference taking place on 15th March had been issued. The Chairman and SD will attend.

3935

Finance

The following payments were agreed unanimously: (P – SD, S – CY)

Michael Gurr	Litter picking Feb 2018	62.40
John Austin	Salary & expenses Jan 2018	655.79
James Snelling	Groundsman's pay Jan 2018	60.00
Southern Electric	Pavilion electricity 07/11/17-08/02/18	174.42
Mary Carter	Pavilion cleaning consumables	11.50
HMRC	PAYE/NIC on Clerk's salary	167.43
Veolia	Bin emptying Dec 2017	31.63
		<u>£1,163.17</u>

Chairman & SD to authorise

3936

District Councillor's comments.

PB provided a written report for the meeting:

- The WBC budget proposals have now been published and are on the web. This will see a 5.99% increase in Council Tax. 2.99% for general purposes and 3% for social services. This is the maximum permitted and will enable a balanced budget plus a very small amount of slack.
- The Council has been accepted in a pilot scheme to retain the business rate. This is only the increase in the business rate. 70% of this will go to the Local Enterprise Board (who give grants across Berkshire for capital programmes - for example the link from the A339 into the London Road Estate) and 30% for the Council. I think this amounts to £1M to £2M - not a lot but useful.
- There are a couple of consultations just started:-
West Berkshire Local Plan Review to 2036 Scoping Report
Local Plan Review to 2036 Sustainability Appraisal Scoping Report
There is a lot more to the local plan than housing numbers and updating all this information is part of the process. Although you may not wish to take part in the consultations the supporting documents are interesting in understanding what is going on. The documents are very large and contain a wealth of detail.
- I still await details of the replacement of the posts opposite the church.

3937

Planning1. Applications

18/00109/COMIND Donnington Grove Country Club RG14 2LA

S73 Variation of Condition 13 – Use/Occupancy restriction

Council decision: No objections (P – SD, S – CY)

17/03525/FUL Telecoms mast, Western Avenue

Replacement of existing monopole

Council decision: No objections (P – SD, S – CY)

2. WBC Decisions

17/03291/FULD 60 Dene Way, Donnington RG14 2JW

Erection of 3 bed end terraced house

Refused

17/03465/HOUSE Donnington Holt, Wantage Road, Donnington RG14 3BA

Section 73A. Variation of Condition 2

Granted

3938

Community defibrillator

- All finance is now in place
- Insurance is already covered within the parish council's policy at no extra cost as long as the defibrillator is the responsibility of or owned by the council. Cover is up to £5000
- It was unanimously agreed (P – Chairman, S – MC) that an agreement be drawn up between the parish council and the Village Hall setting out the responsibilities of each for the defibrillator. MC will draft.
- CY will order the defibrillator, MC, the cabinet.
- SD will arrange the electrician for the installation.
- MC will arrange for training by Heartstart at the Village Hall at a suitable time to be agreed.

3939

Village Summer event 3rd June 2018

GT had paid a deposit on the bouncy castle which will be re-imbursed in the next payment round. A meeting to finalise details will be arranged when EN is available.

- 3940 **Churchyard tombs**
The Chairman had drafted an application to the Heritage Lottery Fund for finance for restoration of the tombs. This is a joint application between the parish council, West Berks Council, St. Mary's Church and the Diocese. All need to agree to be included in the application. The diocese has already agreed, responses were awaited from the church and WBC. It was unanimously agreed (P – SD, S – MC) that the parish council join the application for funding.
- 3941 **Community Clean 24th March 2018**
SD will organise.
- 3942 **Emergency Plan**
A question was raised as to what provisions local schools had in place to deal with emergencies. SD will investigate.
The pre-circulated Emergency Plan was unanimously approved and adopted (P – SD, S – MC).
Councillors were asked to Consider whether an emergency rehearsal was required and if so what form this would take.
- 3943 **Standing Orders**
The pre-circulated Standing Orders were reviewed and unanimously re-adopted with no changes (P – CY, S – GT).
- 3944 **Financial Regulations**
The pre-circulated Financial Regulations were reviewed and unanimously re-adopted with no changes (P – SD, S – MC).
- 3945 **Amenities**
 1. Recreation Ground security. The cricket square ropes and stakes had again been removed, blue paint has been sprayed about and the litter bins uprooted.
 2. Improvements to Play Area.
 - a. MC & GT had attended a funding workshop. It was felt that the Tesco Bags of Help scheme could produce some funding with a successful application generating at least £1,000. GT will progress this.
 - b. GT has contacted the Village primary school and the Headteacher will consult the children as to what they would like to see from play area improvements.
 - c. GT was tasked with devising and costing a plan for the play area.
 3. Play Area slide steps. This was postponed until TH was at a future meeting.
- 3946 **Footpaths**
The Chairman still had a quantity of parish walks leaflets available. Councillors were asked to consider how these might be distributed to the best effect.
- 3947 **Highways**
There were no official reports.
- 3948 **Members Reports and Questions**
MC reported that the Village Hall minutes were not quite correct in respect of the defibrillator, She would ask for them to be corrected.

There being no other business the meeting closed at 9.30 pm.