

Shaw-cum-Donnington Parish Council

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Minutes of the meeting of the Parish Council held at the Village Hall, Love Lane, Donnington on Wednesday, 20th June 2018 at 7.30pm.

Present

Bill Graham (Chairman), Mary Carter (MC), Sean Doherty (SD), Elizabeth Nonweiler (EN), Glyn Thomas (GT) and Colin Yates (CY).

In attendance: Paul Bryant (PB) (WBC Councillor), John Austin (Clerk) and 16 members of the public

Note: P = proposed, S = seconded

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Apologies

Apologies were received from Tony Harris (TH) and Chris Fenwick (CF),

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Declarations of Interest

There were no declarations of interest

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Minutes

The minutes of the annual meeting held on 16th May 2018 were approved unanimously (P – EN, S – CY) and signed as a true record.

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Matters arising

There were no matters arising

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Correspondence

1. The AGM of West Berkshire Heritage Forum will take place at Sutton Hall, Stockcross on 22/06/18 at 7.30pm. Chairman will attend
2. A consultation on the draft Sustainable Drainage Systems Supplementary Planning Document will take place between 11/06/18 and 23/07/18.
3. A Community Workshop to inform the Update to the Landscape Character Assessment for West Berkshire will take place on 03/07/18 at 10am at WBC offices in Market Street.
4. The Annual Conference of NALC will take place on 30/31 October 2018 in Milton Keynes.
5. WBC is running a SID training session on Wednesday 15th August at 6.30pm at WBC offices in Market Street.

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Finance

1. The following payments were agreed unanimously: (P – CY, S – GT)

Michael Gurr	Litter picking June 2018 + rubbish sacks	98.14
John Austin	Salary & expenses May 2018	858.75
James Snelling	Groundsman's pay & expenses May 2018	276.36
Southern Electric	Pavilion Electric Feb – May 2018	162.78
Mary Carter	Pavilion cleaning/ Village Summer event	43.63
Bill Graham	Various expenses	306.71
Glyn Thomas	Balance of Bouncy Castle	85.00
Auditing Solutions Ltd	Internal Audit 2018	396.00
HMRC	PAYE/NIC on Clerk's salary	174.88
Veolia	Bin emptying May 2018	31.63
		<u>£2,433.88</u>

SD & EN to authorise

2. Internal Audit Report 2017/18
The Internal Audit Report was accepted and approved unanimously (P – GT, S – EN). It was unanimously agreed that the value for formal tender action be reduced to £15,000 (Recommendation 1). Recommendations 2 & 3 were agreed and passed to the Clerk for action.
3. Annual Governance Statement 2017/18
Approved and agreed unanimously (P – GT, S – CY)
4. Accounting Statements 2017/18
Approved and agreed unanimously (P – CY, S – EN)

4013 **District Councillor's comments.**

- WBC has entered into a partnership with Sovereign Housing for provision of more affordable housing within the district.
- Hungerford Library has been taken on by the people of Hungerford.
- A consultation was taking place about a fresh strategy for looking after young people with special needs from birth to adulthood.

4014 **Planning**

1. Applications
18/01068/HOUSE 77 Dene Way, Donnington RG14 2JN
Two storey side extension, replacement doors and windows and internal alterations
Council decision: No objections
As applications 18/01021/ADV and 18/01404/HOUSE had not yet been considered by the PAG they were deferred to the next meeting
2. WBC Decisions
18/00442/LBC2 Land at Snelsmore House
Wedding and events barn
Application withdrawn
18/00877/LBC2 Donnington Dene, Donnington
Variation of conditions
Granted
18/00513/FUL Three Horseshoes, Donnington
Various extensions and alterations
Refused
3. Report on public consultation on development of land west of the Wantage Road on 19/06/2018
The Chairman gave a report on the public consultation held by the developers the previous day at Shaw House summarising the various concerns and comments given to Councillors who were in attendance throughout the day. About 70 people attended with some 60 against the proposals, 1 positive and 9 neutral.
A further discussion took place involving the members of the public present at the meeting. PB understood that the next step by the developers was likely to be a pre-application to WBC officers. Dependent on these discussions the developers would then be able to consider their next actions.

4015 **Mini Book Hub**

Jo Gostick summarised her ideas for a book hub which had been pre-circulated to Councillors. Jo agreed that she would be prepared to take on the role of chief organiser for the hub. MC agreed to assist and others will be recruited when the opportunity arises. Jo felt the next step would be to contact and liaise with the Castle pub. The meeting assured Jo of the Council's full support for the hub..

4016 **Community defibrillator**

The defibrillator went live on the 1st June.

4017 **Village Summer event 3rd June 2018 Report**

Approximately 150 people attended from young to old. An excellent team of people had been involved in helping and organising. There were a reasonable amount of interesting games and stalls including the bouncy castle and Kennet Radio. The ice cream van was a great success and drew more people in. Thanks were expressed to the Church for their support.

- 4018 **Strategy for current and potential CIL receipts**
The main push for the strategy will be the revised Parish Plan which is in its infancy with initial research and organisation being undertaken by SD and MC.
A random list of ideas from various sources for the use of any potential funds from CIL had been circulated. It was felt that these ideas need to be prioritised and costed. A discussion took place of some of the ideas especially in relation to the Village Hall, the primary school, the VH carpark and the allotments. It was agreed that some investigations/discussions need to take place to perhaps put some 'flesh on the bones' of the ideas submitted.
- 4019 **Churchyard tombs update**
In order to progress the restoration of the tombs and the seeking of funding to do so the parties involved had agreed to fund a condition report for all six tombs at a cost of £1,050. WBC will contribute £700 and church well-wishers £100. The Chairman had agreed that the parish council will contribute the remaining £250. This was unanimously ratified by the meeting (P – EN, S – GT). Funds will come from S137 allowance.
Following the condition report a schedule of works will be required in order to obtain quotations for repair. The Chairman recommended that the council also contribute to this when the cost is known.
- 4020 **Amenities**
1. Donnington Recreation Ground Hire Fees for Football and Cricket Clubs
It was unanimously agreed that from 2018/19 seasons the hire fees for both clubs should be increased in line with CPI percentage each year. (P – CY, S- EN).
2. Playground proposals
GT explained and showed the meeting the various proposals from two companies he had contacted. There was a discussion concerning the extent and cost of the various proposals. No conclusions were drawn other than the final outcome will depend on the funding that can be obtained. GT will progress funding streams over the summer period and report back in September.
- 4021 **Footpaths**
There were no official reports.
- 4022 **Highways**
Parish Roads Safety Review. MC agreed to continue to organise with the Chairman supplying any physical assistance that may be required.
- 4023 **Members Reports and Questions**
As the meeting cut-off time had been reached there was no time for any reports or questions.

The meeting closed at 10.00 pm.