

Shaw-cum-Donnington Parish Council

www.shawcumdonnington.org.uk

Minutes of the meeting of the Parish Council held at the Village Hall, Love Lane, Donnington on Wednesday, 17th October 2018 at 7.30pm.

Present

Bill Graham (Chairman), Mary Carter (MC), Sean Doherty (SD), Chris Fenwick (CF) and Glyn Thomas (GT).

In attendance: Paul Bryant (PB) (WBC Councillor) and John Austin (Clerk)

Note: P = proposed, S = seconded

4054 **Apologies**

Apologies were received from Tony Harris (TH), Elizabeth Nonweiler (EN) and Colin Yates (CY).

4055 **Declarations of Interest**

There were no declarations of interest

4056 **Minutes**

The minutes of the meeting held on 19th September 2018 were approved unanimously (P – SD, S – GT) and signed as a true record.

4057 **Matters arising**

There were no matters arising

4058 **Correspondence**

1. Agenda and formal invitation had been received for the District/Parish Conference on 6th November at WBC offices. Chairman and CF will attend.
2. A comment had been received from a parishioner concerning the sanitisation of dog bins especially those on the Recreation Ground. GT will investigate and speak to WBC.
3. It was learnt through correspondence to a parishioner that WBC were looking to erect street name signs in Donnington Village. The Chairman had subsequently been in touch with WBC concerning street names and positioning of signs.
4. Notification of BALC AGM at Shinfield on 14th November 7.45pm. Chairman and CF will attend.
5. Notification of Code of Conduct training session to be held at 4pm on 9th November. Councillors asked to let the Clerk know if they wished to attend.
6. An e-mail received noting the sad death of John Crisp a Village Hall Committee member.
7. A note from a parishioner concerning one of the trees on the Recreation Ground. The Clerk had asked the Groundsman to look at the tree and deal with it as necessary.
8. The September quarterly RoSPA playground report had been received. There were no immediate causes of concern.

4059 **Finance**

The following payments were agreed unanimously:

Michael Gurr	Litter picking October 2018	62.40
John Austin	Salary & expenses September 2018	671.55
James Snelling	Groundsman's duties. September 2018	71.50
Castle Water	Pavilion water Aug 18 – Jan 19	32.68
SSE Enterprise	Street Light maintenance Sept quarter	779.05
Southern Electric	Street Light power Sept quarter	625.33
PKF Littlejohn	External Audit 2018	240.00
Chris Fenwick	Planning Officer's Allowance Jul – Sept	25.00
HMRC	PAYE/NIC on Clerk's salary	174.88
Veolia	Bin emptying + Annual Waste Tfr. fee	95.39
		<u>£2,777.78</u>

P- MC, S – CF

Authorisation: Chairman/EN

- 4060 **District Councillor's comments.**
- WBC are starting a monthly lottery from next year proceeds of which will go to good causes after payment of prizes and expenses.
 - West Berkshire has the highest cycling levels of all Berkshire Councils.
 - There is a WW1 remembrance exhibition at the WB Museum together with many related talks over the coming period of time.
 - Purley-on-Thames Council has produced a new parish plan which is interesting and worth looking at.
- 4061 **Planning**
- The Chairman announced that CF, for personal reasons, was stepping down from his role as Planning Officer and had also resigned from the Planning Advisory Group (PAG). The PAG had plans to meet shortly to decide on future organisation and procedures. In the meantime the Chairman gave this month's planning report.
1. Applications
 - 18/02148/FUL Land at Robin Hood roundabout
Temporary contractors' compound re Hutton Close re-development (Out of Parish)
Council unanimous decision: No objections (P – GT, S – SD)
 - 18/02410/COMIND Land east of Winterbourne Stream, Boxford
Erection of lambing shelter/equipment store (Out of parish)
Council unanimous decision: No objections (P – GT, S – SD)
 - 18/02486/HOUSE Crestholme, Well Meadow, Shaw RG14 2DS
Single storey side extension
Council unanimous decision: No objections (P – MC, S – GT)
 2. WBC Decisions
There were no decisions concerning the parish during the period
 3. Appeal
APP/W0340/W/18/32022133 60 Dene Way, Donnington
A letter of objection had been sent to the Planning Inspector on the grounds of over-development of the site and parking issues.
- 4062 **Mini Book Hub**
- The hub was all ready to proceed and was just awaiting final approval from the owners of the Castle pub.
- 4063 **Revised Parish Plan**
- SD had spoken to Burghfield Parish Council about their experiences. Questions to be answered are what data do we require and from who, how do we go about getting this data (a postal ballot would cost approximately £1,000) and how do we analyse the data once collected. A copy of the questionnaire used by Burghfield was awaited. It was felt that organisations within the parish should also be included in the process of compiling the new plan. The Chairman, PB and parishioner David Willetts agreed to join SD and MC on the Parish Plan team.
- 4064 **Churchyard tombs update & Shaw House/Church Conservation Area Management Plan (CAMP)**
- A price of £66,000 including VAT had been quoted by the conservator with little detail attached to the quote. The tombs are included in the CAMP but the project is relying on funding from Historic England which has no funds available.
- 4065 **Donnington Castle WW1 beacon commemoration event 11th November 2018**
- An advertising poster has been produced by the Clerk which is being distributed. GT has organised and completed the paperwork for English Heritage and is also organising publicity with local media. The names of the fallen from Shaw-cum-Donnington in both world wars will be read out at the commemoration. The Chairman, GT, SD and CF will all assist on the night.
- 4066 **Defibrillator fund surplus**
- Because of costs lower than expected there was an £842.25 surplus in the defibrillator appeal fund. It was unanimously agreed that this amount be put in reserve and used towards providing another defibrillator for the parish at a future date.
- 4067 **Litter Picker vacancy**
- The current litter picker, Michael Gurr, had resigned with effect from the end of October. Councillors were requested to ask around the parish for anyone interested in taking on the role.

4068

Amenities

1. Vandalism at the Recreation Ground. The Cricket Club sight-screen had been pushed over again.
2. After a car had been locked in the car park of the Recreation Ground it was agreed to put a sign on the gate to the effect that it was a private car park and the gate would be locked at varying times.

4069

Footpaths

An e-mail had been received from WBC warning that there was a proposal to bring into force legislation that will extinguish public footpaths and bridleways that existed before 1949 if they are not recorded on the Definitive Map and Statement by 2026. Councils were asked to identify any such footpaths/bridleways that they knew of. MC had identified a potential footpath and was asked to pass this on to the Footpath Officer (EN) for further investigation.

4070

Highways

A speed check using an SID device had been performed on the Oxford Road. MC will feed the results into the highways review she compiled last year.

4053

Members Reports and Questions

1. The potential funding for new playground equipment by Vodafone, mentioned at the last meeting, did not now appear to be a possibility.
2. After approval of the wording for the new sign at Owen Road Field a proof was being awaited from the suppliers.
3. The Chairman will give consideration to a draft for the Parish newsletter and circulate Councillors.

There being no other business the meeting closed at 09.25 pm.