

Shaw-cum-Donnington Parish Council

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Minutes of a meeting of the Parish Council held at Shaw-cum Donnington Village Hall on Wednesday, 21 July 2021 at 7.30pm.

Present

Bill Graham (Chairman), Paul Bryant (PB), Mary Carter (MC), Tony Harris (TH), Glyn Thomas (GT), and Colin Yates (CY), Sean Doherty (SD) (until 8.18pm) and Steve Masters (SD)

In attendance: Acting Clerk Gillian Durrant plus 1 member of the public

Note: P = proposed, S = seconded (All decisions unanimous unless otherwise indicated)

4555 **Apologies** John Austin

4556 **Declarations of Interest** PB re 21/01663/PASSHE planning application – close neighbour.

4557 Minutes

The minutes of the meetings held on 16 and 30 June were approved as a true record, with the addition of some wording for clarification on minute 4549. (P–MC, S–CY)

4558 Matters arising

GD reported back from the WBC Zoom meeting with parish councils on 13 July. Ten parish councils were represented, including Speen, Bucklebury, and Padworth. Items discussed included:

- Speeding and SIDs, GD suggested WBC could produce a handbook to guide parish councils through the process of procuring and using a SID.
- Improved communication with Highways.
- GD also suggested a directory for parish clerks of WBC personnel for various matters.
- More advanced notice of grant funding opportunities.
- The lack of consultation on settlement boundary changes
- The process for repairing potholes.

4559 Correspondence

- Email from WBC re Platinum Jubilee Beacon Lighting on 2.6.2022. It was agreed we will organise and invite English Heritage and parishioners to take part.
- Invitation from West Berkshire Parish Climate Forum on Zoom on 21 July at 1pm re parish greening schemes. GD to find out more about the Greening Campaign (cost and information from another WBC parish council that is participating).
- Request from WBC to respond to the Health and Wellbeing Strategy by 4 August: <https://info.westberks.gov.uk/DraftBerksWestHWBStrategy> BG to make a response.
- Request from WBC to respond to the local Flood Risk Management Plan by 30 July. PB to respond.
- Insurance renewal – GD to advise the insurance company of additions to our policy including 5 additional street lights and new play equipment, the SID, and to ask that the policy specifies cover for volunteers and councillors operating the SID.

4560 Finance

The following payments were approved (P- PB, S- GT). GT and TH will authorise the payments.

Rt Walker	Litter picking June 2021	64.25
John Austin	Salary and expenses June 2021	868.39
G Durrant	Charge	482.21
James Snelling	Groundsman	238.18
Bill Graham	Replacement bulbs for streetlamps	46.72
Lib Dems	Printing consultation for Owen Road	14.00

Auditing Solutions	Internal audit for 2020/21	414.00
Discovery Timber Play, new play equipment 50% (50% deposit already paid)		19,500.00
SSE	Quarterly charge for street lights	489.74
HMRC (DD)	PAYE/NIC	204.75
Veolia (DD)	Bin emptying June 2021	36.38
		<u>£22,358.62</u>

Total payments authorised (excluding Direct Debits and Cheques) NB the amount due to Timber Play will not be paid until the play equipment is completed. £22,117.49

4561 **District Councillors' Reports**

Councillor Steve Masters reported on the activities of WBC including the Covid situation in West Berkshire. SM's members grant for £2,500 was successful. GD to send invoice to WBC and request the grant. SM has spoken to local businesses who want to offset their carbon footprint, and is speaking to a local business about paying to install green projects in community buildings, such as our village hall. The report from Councillor Lynne Doherty was noted.

4562 **Planning**

Applications

- 21/01430/HOUSE Single storey extension and garage conversion, Aspen House, Long Lane – no objection
- 21/01445/HOUSE Alterations to front extension Briar Lea, Long Lane, no objection
- 21/01663/PASSHE Demolition of conservatory and extension, St Anne's Love Lane – no objection
- 21/01607/HOUSE Loft conversion, 99 Kingsley Close, Shaw – no objection
- 21/01610/HOUSE Demolition and rebuilding of rear extension, Kiln Copse House, Wantage Road – no objection
- 21/01279/ADV Land adjacent to Hilltop, Various signage – no objection (P - CY, S - GT)

Decisions

- 21/01134/LBC2 Replace UPVC windows of 2 Shaw Mill Cottage with traditional ones. Approved
- 21/01164/FUL and 21/01165/LBC2 Outdoor dining enclosure and landscaping works, Snelsmore House, Donnington Valley Golf Club. Approved
- 21/00808/FUL Erection of 2 bedroom house, 12 Highwood Close. Rejected

GT gave feedback on the Construction Management meeting with the Developers of 'Donnington Heights' on 20 July 2021. No one from David Wilson Homes was present, therefore a number of questions couldn't be answered on the day, so the notes of the meeting will be sent to the relevant people at DWH. The entrance from Love Lane is now officially closed, but the secondary sales office in Love Lane is remaining in place, despite most potential customers visiting the one by the Vodafone roundabout. The big puddle in Love Lane should now have been rectified. There are road closures for Love Lane in the near future, but should take less than the three and a half weeks set aside. Services have been connected for the community services part of the site.

4563 **Amenities**

- Owen Road Recreation Ground – report back on public consultation, including issues of grass verges, parking and street lighting on Shaw Hill. It was agreed there was no great desire of the public for play equipment in the field, but that it would be a good idea to create a wildflower meadow in a part of the field. GD BG and GT to work on a rough plan of the field, SM to help. A further consultation on a final idea will be held with the local people, and to ask for help with seeds and planting. The Eco Club children from the local school could be asked to help. TH to ask Lee Dillon of Sovereign Housing re painting the goal posts on the back of the garage.
Lighting on Shaw Hill is an issue. The trees and hedges are overgrown and shade the lights. BG said that it was evident that severe cutting back was required. SM to speak to WBC countryside department re cutting the trees – PB to send him photographs.
The Overgrown footpath by Shaw House car park will be inspected by WBC as it is a Public Right of Way.
- Donnington Recreation Ground – the new timber castle play equipment will be installed by the middle of next week. £5,000 has been received from the WBC/Greenham Trust 'Let's Get Active Fund'. A VIP will be invited to open the play equipment.
- Donnington Recreation Ground – MC requested that the council consider the need and practicality of installing a defibrillator outside the pavilion. The cost is £2350, and the

Council has approximately £850 in earmarked reserves. BG proposed that the balance be sought from grants and contributions from other users of the recreation ground. He will approach the Donnington cricket and Newbury Ladies football clubs. The council approved purchasing a defibrillator in principle, but the balance of funds to be found (P – BG, S GT).

- d PB was not able to give an update on the CAMP project as he hasn't yet heard from Paul James at WBC.

4564 **Highways** Nothing to report

4565 **Arrangements and date for possible Parish Tea Party in September.**

A provisional date of 26 September was agreed, but only to be finalised following a zoom meeting toward the end of August. The bouncy castle and ice cream van to be provisionally booked by GT.

4566 **Footpaths** Nothing to report

4567 **Members Reports and Questions** No update was available on the possible Shaw Park Pump Track. TH has corrected a spelling mistake in the name of our Facebook page.

4568 **Exclusion of the press and public** Chairperson To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential personal and financial nature of the business to be transacted.

Part 2

4569 Councillors noted the retirement of John Austin at the end of July, with appreciation for his long and loyal service. Gillian Durrant was appointed as the new Parish Clerk.

There being no other business the meeting closed at 9.40pm