

The image shows a large, multi-story brick building with a central entrance and several chimneys, identified as Shaw-cum-Donnington Village Hall. To the right of the hall is a stone castle with two prominent round towers. The scene is set against a blue sky with scattered white clouds.

Shaw-cum-Donnington Parish Council

www.shawcumdonnington.org.uk

Minutes of a meeting of the Parish Council held at Shaw-cum Donnington Village Hall on Wednesday, 16 February 2022 at 7.30pm.

Present

Bill Graham (Chairman), Mary Carter (MC), Tony Harris (TH), Glyn Thomas (GT), Paul Bryant (PB) Margo Payne (MP), Colin Yates (CY) and WBC Councillor Steve Masters (SM)

In attendance: Parish Clerk Gillian Durrant (GD) plus 1 member of the public.

Note: P = proposed, S = seconded (All decisions unanimous unless otherwise indicated)

4640

Apologies

There were none, but Cllr Sean Doherty has resigned. Councillors expressed great appreciation for his service to the Council and to the Parish.

4641

Declarations of Interest

BG and PB declared an interest in item 4648, 21/03224/TPW and 22/00345, and took no part in the discussion.

4642

Minutes

The minutes of the meeting held on 19 January were approved as a true record (P – TH, S - GT),

4643

Matters arising

- TH printed and laminated sufficient signs for both recreation grounds.
- BG looked into the cost of dimming the streetlights and reported back. This would not pay for itself for many years, and it was decided not to dim the lights due to safety concerns and cost.
- Publicity for the litter pick on 26 March at 10am to 12.30pm from The Castle pub car park. BG to collect the equipment from WBC. GD to make poster and put on website, Facebook, Twitter etc.
- Play equipment checks following ROSPA report were done by CY. GT and BG.
- The welcome pack has been printed and distributed by GT.

4644

Correspondence

- Invitation from WBC for help with writing a Community Emergency Plan. The Council plan was prepared about 5 years ago, but not recently revised. The Plan did not include measures for the pandemic, but Councillors believed the Parish Council reacted well to this emergency. GD to update the plan and bring it back to the next meeting.
- Email from resident living on B4009 regarding speeding. GD responded with information on the imminent installation of the SID.
- Request by the Primary School to use the recreation ground for a colour run one Sunday in May. Councillors agreed not to charge for this fundraiser, and MP suggested the Council provide a stand to raise awareness and funds for the new defibrillator. This was agreed.
- Complaint about dogs off the lead in the recreation ground. The issue was discussed, and although Councillors sympathised with the resident, they decided not to impose a rule for dogs to be kept on the lead as this is not realistically enforceable, and would upset many responsible dog owners.
- Grant funding is available from Thames Valley Police, with a deadline of 4 March 2022 for applications. PB agreed to look at applying for a grant for CCTV cameras for the church car park.
- Email regarding the flood risk downstream of the new housing development. BG to respond to the resident.
- Greenfest at Hampstead Norreys sent an invitation to a planning meeting on 3 March at 6.30pm for ideas for the event. BG and DW may attend.

4645

Finance

The following payments were approved (P - CY, S - PB). BG and GT will authorise the payments. Payments for January.

Payments for January:

Litter Picker	Litter picking January 2022	64.45
G Durrant	Salary and expenses January 2022	833.16
Groundsman	Groundsman's duties	70.00
HMRC	PAYE/NIC	45.18
Bill Graham	cabinet for defibrillator	558.00
Mary Carter	Materials for pavilion	36.93
Mary Carter	ink for printer	34.99
Lib Dems	Printing welcome pack insert	7.00
Ostrich Print	Printing of welcome packs for new residents	95.00
WBC	Contribution for library 2021/22	1600.00
NEST (DD)	Clerk's pension January	122.92
Veolia (DD)	Bin emptying January 2022	57.71
		<u>£3,525.34</u>

Total payments authorised for January (excluding Direct Debits): £3,344.71

4646

District Councillors' Reports

SM mentioned that the coming year's Members Bids are open soon, for an August deadline, and members should consider a project costing £5,000 that would be eligible for a £2,500 grant. The Local Outbreak Engagement Board for Covid was meeting every 2 weeks, but will be meeting less frequently going forward. Local Covid figures here are slightly lower than they were, but still higher than regionally and nationally. WBC's budget meeting will take place on 3rd March and is planned to take 6 hours. SM has submitted his petition on sewage pollution in local waterways to WBC and it will be debated on 17 March.

4647

Review of the following documents

- Investment Policy Approved (P – TH, S -PB). It was agreed that the Investment Committee should meet on 16 March to review and ratify the Council's investments.
- Standing Orders GD to remove the reference to 'standing' to speak, and the references to 'their' should be 'the councillor' instead. (P - MG, S - GT).
- Code of conduct Councillors agreed to look at this in a future meeting. GD to circulate the new model Code of Conduct prior to the next meeting.
- Governance and Management Risk Assessment Approved (P BG, S – PB). BG expressed concern about the satisfaction of Risk Clause 22. GD and TH to review the technology and practice.

4648

Planning

Applications

21/03224/TPW Longacres, Oxford Rd, to prune or remove a number of mature trees. No objection (P – PB, S - MC).

4649

Amenities

- Fundraising for a new defibrillator at the Cricket Pavilion. TH to re-post the advert and publicise that we have received matched funding from the Greenham Trust.
- Progress of plans for Owen Road Field. TH to ask Charles Flower if he would advise us. The groundsman is happy to mow the paths through the meadow. MC suggested two people who can give advice on sowing the seeds.

4650

Community Steering Group

The next meeting is on 28 February. PB is concerned that WBC are not progressing the CAMP project. MC suggested that the actions on the CSG agenda that relate to the Council are clearly marked as such.

4651

Planning for the Jubilee Events:**Beacon Lighting on 2 June**

DW has found a bugler for the Beacon lighting event. BG provided a sample of the Beacon Tart, which everyone enjoyed. BG suggested a letter in March to advertise the Annual Parish Meeting, the Beacon lighting and the Jubilee Lunch, and a second letter in May for the Jubilee events (and the AGM).

Jubilee Lunch 5 June

MC, GD, MP, GT, BG volunteered for to be on the Working Group on behalf of the Council. GD to contact Gill Lutterworth to organise a meeting before 28 March. Kennet Radio have been booked. MP suggested the public be encouraged to bake a Beacon Tart for the Jubilee Lunch.

Jubilee mugs

It was agreed to spend £350 on a Jubilee souvenir for the children and staff of the primary school. (P - GT, S – MP)

4652

Parish Plan Refresh

Feedback was received from a public questionnaire, but the outcomes have not yet been finalised and published as a result of Covid. GD and MC will meeting to consider the outcomes and pull them together before the next Council meeting.

4635

Planning the Annual Parish Meeting on 4th May

The Greenham Trust is coming to give a presentation. The public will be asked in the next letter if there is anything they would like to be discussed.

4636

Reaffirmation of the Council's apolitical stance

4637

Members Reports and Questions

PB mentioned that there is a permanent light now at the end of Donnington Heights. GT mentioned that the playing field for the new school is badly sloped, and he will contact WBC to point this out. TH is still trying to find out if we can paint a new goal post on the back of the garages at Owen Road field, but is having difficulty getting a response from Sovereign Housing.

4638

Exclusion of the press and public

Chairperson To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential personal and financial nature of the business to be transacted. (P – BG, S - MP).

4639

Salary reviews for:

a) The Parish Clerk

The NJC pay scale for 2021/22 has still not been agreed between the employers and unions. An amount of 1.75% for the current year (backpay) and the same for 2022/23 is included in the budget.

b) The Groundkeeper

An increase of 50p per hour was agreed (P – CY, S - MP).

c) The Litter Picker

It was agreed to increase this by the Living Wage recommendation to £9.90 per hour (P – PB, S - CY).

There being no other business the meeting closed at 10.25pm

